

## FEDERATION OF ASIA AND OCEANIA PERINATAL SOCIETIES

### 2<sup>nd</sup> Council Meeting

Mahogany Room, The Manila Hotel.

September 25, 2018

### MINUTES OF THE MEETING

1. Call to order: 12:30 PM by the President Socorro De Leon-Mendoza
2. Attendance and Declaration of quorum: Sec. Gen. Laila A. Banu declared a quorum
  - 2.1 Advisers:

David Ellwood	Mohammad Shahidullah
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  - 2.1. Immediate Past President: Chien Nan Lee
  - 2.2. President: Socorro De Leon-Mendoza
  - 2.3. President-Elect: Satoshi Kusuda
  - 2.4. Secretary General: Laila Arjumand Banu

Dep. Sec. Gen Eastern	Te Fu Chan
Dep. Sec. Gen Central	Victor Sam Rajadurai
Dep. Sec. Gen Western	Milind Shah
  - 2.5. Treasurer: Han Suk Kim
  - 2.6. Country Representatives

Japan	Mamoru Tanaka
Cambodia	IM Sethikar
Malaysia	See Kwee Ching
	TP Baskaran
Mongolia	Bayasgalantai Savuuburen
Philippines	Diosdado Mariano
	Susan Nagtalon
3. Agenda was approved by everyone present.  
For other matters: Dr. Mendoza added Fiscal year of FAOPS
4. Minutes from the AGM not yet available for review and approval.
5. Continuing deliberations from the 1<sup>st</sup> Council meeting
  - 5.1. The terms of reference with the Journal on Maternal and Fetal Medicine. Ranjan Pejaver, who has been in communication with the publisher will discuss the points highlighted during the 1<sup>st</sup> council meeting
    - 5.1.1. Access by FAOPS member countries which will be password-protected
    - 5.1.2. Access by individual members of FAOPS country perinatal societies
    - 5.1.3. Acceptance of manuscripts from members of country perinatal societies  
-publication fees
  - 5.2. Maintain a FAOPS session during the WAPM for developing countries. FAOPS President to communicate to the WAPM re. acceptance of invitation to be a member of the WAPM (as communicated to Ranjan Pejaver and shared during the 1<sup>st</sup> council meeting)
  - 5.3. FAOPS Council of Advisers: Mohammad Shahidullah will propose its objectives, functions and responsibilities and circulate among the advisers for appropriate resolution and eventual inclusion in the FAOPS Constitution & By Laws
  - 5.4. Sub-regional workshop plan and schedule to be received by Secretary general by end of March each year from the deputy secretary generals. Three workshops in 3 regions each year, for approval and funding. FAOPS will bear the travel cost (on economy class) of the Council members attending the conference while accommodation will be arranged by the local society. A grant of US\$ 2500 is given to the perinatal society conducting the workshop. The workshop may be held in countries that are not yet members of the FAOPS and may pave the way for new country member societies (Sam Rajadurai)

5.5. An E-newsletter will be published every 6 months on the FAOPS website by the Secretary General. News will be sourced from the sub-regional deputy secretaries regarding perinatal society news. A printed newsletter will be published and distributed during the FAOPS congress by the host country.

5.6. A FAOPS session during member country perinatal society's annual convention is encouraged. This is to revive country participation in the FAOPS and may give way to other country societies to become members of the FAOPS. A resolution to revive Vietnam and Sri Lanka participation was brought forward.

5.7. Young Investigator award - The abstracts for award will be collected by host country and the committee on award will finalize and choose a winner.

## 6. New Agenda

6.1. Proposal by Sec. Gen. Laila Banu for the treasurer to keep a portion of the FAOPS fund in a fixed investment to earn interest and leave a certain amount for operational funds. Everyone agreed with the proposal. Pres. Mendoza requested new Treasurer Han Suk Kim and out-going Treasurer Satoshi Kusuda to explore best options for investment and safe-keeping; i.e. depending upon interest rates and security of funds, leave amount for Investment in Japan bank (?) and transfer operational funds in Korea or both in Korea

6.2. Maximum membership dues from national society to FAOPS. The Constitution sets a minimum amount of USD100/country or \$1/member, but has not set a maximum amount. This applies to Japan society of perinatal and neonatal medicine, which has a growing membership of up to 2,000. It recently paid its dues of USD1,500. Upon the suggestion of Satoshi, the Council resolved that USD1,500 will be the set maximum amount of membership dues paid by a national society to the FAOPS.

6.3. Creation of Committees in the FAOPS to achieve its other objectives. Each committee will be chaired by a member of the Council of Advisers and will be free to choose its committee membership. Resolved during the meeting:

6.3.1. Committee on Research & Publications – David Ellwood

6.3.2. Committee on External Affairs & Awards – Ranjan Pejaver

6.3.3. Committee on Constitution & By Laws – Mohammad Shahidullah

## 7. Speech from:

7.1. Laila Banu expressed her appreciation to everyone, for selecting her as Secretary General of the FAOPS, a prestigious organization

7.2. Satoshi Kusuda thanked everyone for selecting him as President elect.

7.3. Chien Nan Lee thanked everyone for their support during his term of office and congratulated Socorro Mendoza for holding a successful conference.

## 8. Other matters:

8.1. FAOPS Fiscal year was decided to commence January and end December of each year. In this way, the term of office of the Executive Council is clearly defined and not begin and end during the Congress schedule.

9. Adjournment. Meeting was adjourned at 1345H by President Socorro Mendoza, after expressing her appreciation for everybody's presence and participation in the Council meeting as well as in the Congress. She expressed high hopes for the Council to move forward with the resolutions arrived at during the AGM and the Council meetings, and requested everyone to be candid and forthright with her, so that timely adjustments on activities can be made, in case of conflicts in schedules or plans.

Prepared by:

Laila Arjumand Banu  
Secretary General

Noted by:

Socorro De Leon-Mendoza  
President

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